

The Adolescent and Children's Trust
Invitation to Tender (ITT)

Provision of Psychological, Mental Health and Wellbeing Services

Issue Date: 30th July 2025

Closing Date: 29th August 2025



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1. Introduction

The Adolescent and Children's Trust (TACT) invites suitably qualified and experienced providers to submit a tender for inclusion in our Framework Agreement for the provision of psychological, mental health, and wellbeing services to children and young people in foster care.

This ITT outlines the minimum requirements and standards with which interested tenderers must comply with. In addition, it also provides relevant information relating to the evaluation criteria, and submission process for prospective suppliers.

The ITT should be read in conjunction with the framework agreement and schedules:

Schedule 1	TACT Strategy Information
Schedule 2	Template Call-Off Contract
Schedule 3	Available Services
Schedule 4	Charges
Schedule 5	Contract Managers
Schedule 6	Data Sharing Agreement
Schedule 7	Mandatory Policies
Schedule 8	Key Terms and Acronyms

Tenderers are encouraged to read all documents carefully before starting their application.

Tenderers should note that, until formal contract documents are executed by both parties, TACT reserves the right to terminate any tenderer or the procurement activity. In the event of this procurement being abandoned for any reason, TACT shall not be liable for any costs whatsoever associated with the preparation or submission of any tender by any organisation or individual, however these costs may have been incurred.

Tenderers will be responsible for all, and any costs associated with the preparation and submission of their tender.

2. Background

TACT is the UK's largest dedicated fostering charity in the UK. Our mission is to create better lives for children, young people, and care-experienced adults. As part of our 2023–2028 Strategic Plan and the 2024 Health Commissioning Strategy, we are seeking to partner with providers who can deliver high-quality, trauma-informed services across the UK.

Further detail relating to the background of TACT, aims, outcomes, scope and strategic relevance of this procurement activity are detailed in Schedule 1 (TACT Strategy Information) of the Framework Agreement.



3. Scope of Services

Tenderers are invited to apply for one or more of the following Lots:

- Lot 1: Psychological Assessment and Formulation
- Lot 2: Therapeutic Provisions (Regulated)
- Lot 3: Wellbeing Provisions
- Lot 4: Health Advocacy and Second Opinions

The complete service specifications and requirements are detailed in Schedule 3 (Available Services) of the Framework Agreement.

Any TACT area team, TACT department or TACT affiliate purchasing service utilising the framework agreement will be required to enter into a separate Individual Service Agreement with the Supplier. TACT is seeking a diverse number of Suppliers to join the framework through this procurement exercise. There is no limit on the number of Suppliers who can be awarded a contract, and additional Suppliers can join the framework during the term of the agreement, subject to their application meeting the required standards.

4. Contract Duration

The Framework Agreement will run for an initial term of three (3) years, with the option to extend for up to two (2) additional two-year periods. Further scope is included which could allow for the second extension period to be extended for a further two-year period.

5. Eligibility Criteria

Tenderers must demonstrate:

- Relevant qualifications and registrations (e.g. HCPC, GMC, NMC, PSA-accredited bodies)
- Experience working with children in care and trauma-informed practice
- Capacity to deliver services across one or more TACT regions
- Compliance with safeguarding, data protection, and quality assurance standards

6. Submission Requirements

Tenderers must submit the following:

- Completed Pricing Schedule (Schedule 4)
- Completed Invitation to Tender - Application document detailing:
 - Evidence of qualifications, registrations, and insurance
 - Case studies or examples of relevant experience
 - Evidence confirming the tenderer has all required policies and procedures as outlined in Schedule 7
- Completed Data Sharing Agreement (Schedule 6)
- Details of Contract Manager (Schedule 5)
- Confirmation of acceptance of the Framework Agreement terms



7. Evaluation Criteria

Tenders will be evaluated based on:

Criteria	Weighting
Quality of Service Proposal	50%
Experience and Qualifications	20%
Pricing and Value for Money	20%
Compliance and Governance	10%

8. Submission Instructions

Following the first round of procurement, the framework will remain open to allow Suppliers to apply on an ongoing basis. TACT retains the right to make whatever changes it sees fit to the timetable, structure or content of the procurement process.

The first round of applications will open on 30th July 2025, following this procurement activity, the framework will remain open to applicants to apply to on an ongoing basis. Applications submitted outside of the first round of procurement will be advised of future procurement timetables.

Publish invitation to Tender (ITT)	30th July 2025
Deadline for Clarification questions	13th August 2025
Deadline for Tender responses	29th August 2025
Evaluation of submissions	1st September 2025 – 22nd September 2025
Approval of Award and Notification of result of evaluation	22nd September 2025 – 26th September 2025
Issuing & Signing Contracts	29th September 2025 – 6th October 2025
Mobilisation	7th October 2025 – 24th October 2025
Framework Go-Live	27th October 2025

All tenders must be submitted electronically to:

bdu@tactcare.org.uk

Subject line: ITT Submission – [Supplier Name]

Deadline: 29th August 2025

Incomplete submissions will not be considered. Late submissions will be deferred to the next procurement activity.

9. Clarifications

Questions regarding this ITT must be submitted in writing to:
bdu@tactcare.org.uk

Deadline for questions: 13th August 2025

Responses and any resulting changes from clarification questions will be shared with all tenderers via the TACT webpage hosting the tender opportunity.



10. Confidentiality and Data Protection

All information provided in response to this ITT will be treated as confidential and in accordance with the UK GDPR and Data Protection Act 2018.



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